

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 13, 2017

Chairman: Donald MacIsaac

Selectmen: James Moore, Frank Sterling

Town Manager: Jon Frederick

Administrative Assistant: Judith Zola

Staff: Jo Anne Carr, Randy Heglin

Guests: Caroline Hollister, Clay Hollister, Randy Christmas, Nick Handy, Jim Weimann, Mark Bean, Deborah Sumner

A. Call to Order 6:00pm

Non-Public – None

B. Public Hearing 7:00 pm – Asset Management Planning Grant Acceptance – Randy Heglin, DPW Director was present to explain that the grant monies would be used for assessing wells, pumps, equipment and storage. The assessment should take about 14 weeks to complete. The total cost of this would be \$45,000 of which this grant would cover \$20,000 and the DPW budget has the remaining \$25,000 in its budget. This grant was voted on and approved (3-0) on a motion by Sterling, seconded by Moore.

C. Approval of Meeting Minutes

On a motion by Sterling, seconded by Moore, the Public Minutes of 02/27/17 were approved (3-0).

On a motion by Sterling, seconded by Moore, the Non-Public Minutes of 02/27/17 were approved (3-0) and sealed.

D. Appointments-

6:00pm – Cheshire Road Discontinuance – Abutters were notified of tonight’s meeting. None were in attendance; however, Mark Bean from D.D. Bean was present. Mr. Bean explained that if the road is not discontinued, it would be very costly to make tunnel repairs to accommodate traffic.

6:30pm – Water & Sewer Rate Discussion – Vic Krea and Randy Heglin were present to discuss Vic’s study and conclusion regarding Water and Sewer rates. There was discussion of funding upcoming projects and by decreasing the rates one year, the rates may have to be increased the next year. The BOS would prefer to keep rates stable. By keeping the rates stable, that allows the Town to put money aside each year to fund further projects. It was decided by the BOS to keep both the Water and Sewer rates stable for this year, without any rate changes.

E. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

- a) #17-10 – Great Bridge Partnership LTD – 2 North Street - \$ 15,409.98 – Taxes
- b) #17-19 – The Park Theatre – 19 Main Street - \$ 1,109.50 – Taxes
- c) #17-20 – Bruce Boyer – 28 Cutter Hill Road - \$ 153.45 - Taxes

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3. Elderly Exemption
 - a) Ruth Dailey – 29 Coburn Way
 - b) Lucille Lambert – 17 Forcier Way
 - c) Roger Perreault – 110 Forest Park
 - d) Thomas Desteph – 1 Dustin Lane (Denied)

4. Veteran’s Exemption
 - a) William Sheldon – 10 Brook Street
 - b) Reginald Pepin – 1 Maple Street

5. Meetinghouse Request
 - a) #17-3 -Peter & Virginia Russell – Wedding- August 25, 2017

6. Raffle Request – Shelter from the Storm – 6/4/17 @ Woodbound Inn

7. Local River Management Advisory Committee Nominee Form
 - a) James Webster

8. Notice of Intent to Cut Wood or Timber
 - a) Craig Chamberlain – Sanders Road (Map 252/Lot 8 & 9)

9. Discretionary Preservation Easement Application
 - a) Emily Chetkowski – 488 Dublin Road (Map 231/Lot 34)

10. 2016 Reclamation Trust Expenses Discussion

On a motion by Sterling, seconded by Moore, the consent agenda was approved except for Item 3-D, which was denied. (3-0)

F. Select Board’s Business
Selectmen’s Reports:

MacIsaac – None

Moore – None

- Sterling – 1. There was a preliminary meeting regarding the Rte. 202 project with the engineers. There was an overview of steps and an Advisory Committee will be formed. Committee will have representatives from Town employees, residents and local businesses. There will be a public meeting/hearing in 2019 and bids will be going out 2020-2021.
2. Historic District Commission has not met.

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Town Manager's Report:

- Due to poor weather conditions, the Town Election has been postponed until March 21st and Town Meeting is postponed until March 25th, both to be held at the Jaffrey VFW. Absentee ballots will be made available to residents during normal business hours until 5pm on March 20th.
- A Primex payment has been made regarding the Howard Water Pump Station matter.
- TM Frederick has completed his introductory staff 1:1 meetings.

G. New Business

H. Other Business

- Debbie Sumner – Ms. Sumner came before the BOS to request to request recounts from 2 races from the November election. Chairman MacIsaac stated that in his 9 years as a Selectman, there has been no fraud nor errors found in the Jaffrey voting procedure. The Moderator hasn't seen a cause for a recount. Ms. Sumner would like a public verification of the counting of the votes to dismiss any doubts of the capability of the voting machine. Chairman MacIsaac stated that recounts are required if there is a visible reason or if a candidate requests a recount and Selectmen Sterling and Moore agree with Chairman MacIsaac. The Voting machine is checked before and after each election by testing its numbers with a hand count. Since using the voting machine, hand counts have been identical to the machine count.
- Randy Christmas – Mr. Christmas came to review the status of Jaffrey's storm water drainage management that was discussed at the last BOS meeting he had attended. The BOS has communicated with the Planning Board about adopting drainage rules and newer standards. The Planning Board will be reviewing the current code and revising it as needed to be more specific. This review and possibility of upgrading of guidelines will most likely happen this year.
- Resolution #2017-01- Tom Coneys – Request to Unmerge Lots (Map 244/Lot 96)
On a motion by Sterling, seconded by Moore, Resolution # 2017-1 was approved (3-0)

I. Non-public Session

J. Adjournment

Meeting adjourned at 7:38 pm on a motion by Sterling, seconded by Moore (3-0).

Submitted:

Judith A. Zola
Administrative Assistant

Attest:

Donald MacIsaac
Chairman